

Before and after: Chino's Contractors Business License Application

One-page form posted on the City of Chino website. Fixed October 7, 2026 as an unsolicited sample.

CONTRACTORS / SUBCONTRACTORS APPLICATION
1328 CENTRAL AVENUE CHINO, CA 91710 (909) 334-3263 FAX: (909) 334-3727
MAILING ADDRESS: P.O. BOX 667 CHINO, CA 91708-0667

BUSINESS INFORMATION

Company Name: _____ Business Phone: _____
Address: _____ Fax No.: _____
Mailing Address (if different than above): _____
Email Address: _____ Date: _____
Contractor's License #: _____ Class: _____ Expiration Date: _____

OWNER INFORMATION. COMPLETE NAMES AND ADDRESSES OF TWO OFFICERS, OWNERS, OR PARTNERS.

Type of ownership (select one): ☐ SOLE OWNER ☐ PARTNERSHIP ☐ CORPORATION ☐ LLC

Name: _____ Title: _____ Name: _____ Title: _____
City, State + Zip: _____ City, State + Zip: _____
Phone: _____ Fax No.: _____ Phone: _____ Fax No.: _____

CORPORATE INFORMATION. COMPLETE SECTION IF THIS IS A CORPORATION, OR IF THE CORPORATE OFFICE IS LOCATED ELSEWHERE.

Name: _____ Fed ID#: _____ State ID#: _____
Address: _____ City, State + Zip: _____
Phone: _____ Fax No.: _____

Signature of Applicant: _____ Date: _____

PLEASE RETURN THIS FORM AND \$4 FEE TO:
City of Chino Business License, P.O. Box 667, Chino, CA 91708-0667

OFFICE USE ONLY:

License #:	Business Type:
Fee paid:	Check/Cash/CC:
Date Paid:	HOP Required?

REVISED 9/2019

THE PROBLEM

The form is fillable, but its 38 fields carried only internal names such as "Text14" and "Check Box1." A screen reader announces those names, so a blind contractor could not tell the company-name box from the Social Security number box. The file also had no tags, so the printed text had no reading order.

WHAT CHANGED

Every field now announces what it is for, the text is tagged and reads in order, and the document has a title and a language. On the page, nothing moved: the layout and every word are where they were. Fonts the original did not embed are now embedded.

WHAT DID NOT CHANGE

The internal field names stay the same, so any process that reads the submitted form's data keeps working.

WHAT A SCREEN READER ANNOUNCES (SAMPLE OF THE 38 FIELDS)

Before	After
Text1	Company name
Text5	Mailing address, if different than business address
Text8	Contractor's license number
Check Box1	Type of ownership: Sole owner
Check Box4	Type of ownership: LLC
Text14	Owner 1 Social Security number
Text22	Owner 2 Social Security number
Text28	Corporation federal ID number
Text34	Date signed

VALIDATION RESULT

PDF/UA-1: compliant. veraPDF 1.30.3, PDF/UA-1 validation profile: 106 rules passed, 0 failed; 4,789 checks passed, 0 failed (run October 7, 2026).

veraPDF is the free, open-source validator from the PDF Association. Anyone can rerun this check on the fixed file.

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